

Minutes of the Annual Meeting for Cortez Racing Association

Date: Monday, December 11, 2017 Location: Portuguese Hall @ 6:00 pm

1. Communications Director – Susi Graff - Called to Order
2. Fleet Captain – Cleve Hardaker – Presented winners of the Dennis Conner Round Coronado Regatta and the Commodore’ s Cup.
3. Fleet Captain – Cleve Hardaker – Presented winners of the Annual High Point Championship

Winners of the CRA Annual Hi-Point Championship:

Class 1 – M2

Class 2 – El Sueno

Class 3 – Maleficent

Class 4 – Paladin

Class 6 – Decoy

4. Commodore – Chris Bennett – Presented Robin Basham with Sportsman of the Year Award and Van Hughes with Yachtsman of the Year Award.
5. Vice Commodore – Kym Kapalla – Presented Honorary Membership to Dennis Conner
6. Secretary – Keith Ericson - Conducted a vote for proposed Amendments to the ByLaws of the Cortez Racing Association – Amendments are listed at the bottom of this Agenda - *Amendments approved by the membership.*

7. Communications Director – Susi Graff – Presented the 2017 Board of Directors

8. Secretary – Keith Ericson – Conducted the election for the 2018 Board of Directors – **Members may submit additional nominations before the vote**

Commodore - Kym Kapalla

Vice Commodore - Mark Clements

Rear Commodore - Clark Hardy

Treasurer - Sue Brown

Secretary - Keith Ericson

Fleet Captain - Cleve Hardaker

Race Committee Chair - Colleen Cooke

Membership Director - Lynsi Gibbons

Communications Director - Susi Graff

Director-at-Large - Renee Hirsh

Director-at-Large - Ways and Means - Danyel Shipley

PHRF Representative - Jon Gardner

JR. Staff Commodore - Chris Bennett

All above approved by the membership.

9. Commodore – Kym Kapalla – Presented the 2018 Board of Directors

10. Adjourn

Director at Large - Ways and Means – Danyel Shipley – Presented winners of sponsored prizes

PROPOSED BY-LAW CHANGES: (Deletions in ~~strike through~~, additions in **bold**)

1. *Change:* ARTICLE VI: DUTIES OF OFFICERS

Section 5. SECRETARY: It shall be the duty of the Secretary to prepare and maintain minutes of all meetings and to have custody of all reports and documents connected with the proceedings of the Association. He/she shall receive mail at the Association PO box (or other location as determined by the Board of Directors as address for the Association correspondence). **This duty will be assigned to a member of the board at the beginning of each year and may or may not be the Secretary's duty.** ~~He/she shall issue notices of all meetings and mail notice to membership of the annual meeting 20 (twenty) days prior to the date.~~ **He/she shall issue notices of all meetings and mail notice to notify the membership of the annual meeting 20 (twenty) days prior to the date. This duty is shared with the Communications Director who is the Board Member primarily responsible for the Association web site.** He/she shall mail a list of SCYA clubs with reciprocal privileges and keep a list of cards received. He/she, along with Board of Directors, shall establish a transition protocol for incoming elected members and perform other duties as the Board may require. In his/her absence another person may be appointed acting secretary by the Chair of that meeting.

Section 6. TREASURER: It shall be the duty of the Treasurer to supervise the collection and disbursement of all funds. He/she shall maintain the books and safeguard the assets of the Association. He/she shall provide monthly reports to the Board, ~~present a written financial statement at the annual meeting of the Association,~~ be responsible for the preparation of an annual budget as may be requested **by the Board**, and assist the CPA in preparation of annual accounting statements for filing purposes with State and Federal agencies.

Section 8. DIRECTORS AT LARGE (2): It shall be the duty of the Director at Large to serve in various capacities as directed by the Board of Directors and/or the Commodore. One of the Directors at Large, as designated by the Board, shall serve as coordinator for the annual ~~Beer Can BC~~ Regatta and, as such shall be responsible for obtaining the required permits, arranging for sponsorships, after-race venues and events and for providing for t-shirts, trophies and volunteers to staff activity tables at these events. This person shall work with the Race Committee to coordinate on the water race management of these events. The other Director at Large, ~~as designated by the Board, will be responsible for coordinating all public relations of the club, including but not limited to any print and social media publications. This person shall also coordinate any fundraising and development efforts on behalf of the club.~~ shall be Director at Large - Ways and Means and shall have the duties to lead fundraising and development including all sponsorship initiatives, and shall ensure a sincere best effort is given to the promoting, recruiting, and engaging of all sponsors who participate in CRA events to see that these engagements are mutually beneficial for both the sponsors and the CRA Members. As the sponsorship liaison he/she shall provide clear communications on the roles and expectations CRA has for the sponsor to see that their involvement does meet those expectations. This person will also support the Director at Large on all ~~Beer Can BC~~ wrap up items as they pertain to the needs of the sponsors, CRA, or otherwise. He/she shall be responsible for coordinating the public relations of the club, including but not limited to print materials and social media publications. He/she and the Vice Commodore shall orchestrate the securing of venues and logistics required therein for all non-~~Beer Can BC~~ venues including food and drink.

2. *Change:* ARTICLE V: DIRECTORS

Section 8. Expenditures: Expenses under the ordinary course of business shall be under the general supervision of the Treasurer. For expenditures in excess of ~~one two thousand dollars (\$1,000)~~ **(\$2,000)** two signatures from among the Board shall be required.

3. *Change:* ARTICLE IV: MEMBERSHIP

(A) Regular Members:

(2) Rights: Except as otherwise stated in these Bylaws, Regular Members shall have the following rights; the right to vote on all matters subject to a vote of the members; the right to hold office as an Officer or Director; the right to fly a CRA burgee; the right to skipper a vessel ~~(one)~~ in all CRA events and the right to enter into all activities schedule by CRA for which the Member may qualify under general CRA class, Association or committee rules and regulations. Spouses of Regular Members shall have the privileges of Regular Members except the right to vote and the right to hold office as an Officer or Director.